

APPENDIX 2A

OFFICER DECISION RECORD 2 FORM – GUIDANCE

This form should be used to record Officer Decisions which have a financial impact (income/expenditure) between £25k - £100k.

Decision Reference No: e.g. Directorate/Ref No/Year - Learning and opportunities/ASCETS/2020

1920041

BOX 1.

DIRECTORATE: Learning and opportunities DATE: 24/1/20

Contact Name: Martyn Owen

Tel. No.: 01302 735674

Subject Matter: Vacancy creation of temporary lead teacher for the ASCETS team

BOX 2

DECISION TAKEN:

To create a vacancy for a temporary position for a lead teacher to lead the ASCETS team.

BOX 3

REASON FOR DECISION AND ALTERNATIVE OPTIONS CONSIDERED AND REJECTED:

The line management of the ASCETS tem is, at the moment undertaken by a matrix management structure with line management from Behaviour and Inclusion and Educational Psychology. In May 2019 a teacher position became vacant within the ASCETS team with no appointment to date.

Because this was not addressed during the functional review the decision is to bring the ASCETS team management in line with the other outreach teams to create parity with VI and HI (Hearing Impaired support and Visual Impaired). With regard to the structure of these support services the delivery model features a lead teacher who directly line manages the team and reports to the Head of Service, Behaviour and Inclusion.

The position will be on a fixed term and fully traded.

**BOX 4
BACKGROUND PAPERS**

NO (If YES please list and submit copies with this form)

**BOX 5
INFORMATION NOT FOR PUBLICATION:**

There is no exempt or confidential information in this application

Name: Martyn Owen **Signature:** _____ **Date** 24/1/20
Signature of FOI Lead Officer for service area where ODR originates

**BOX 6
AUTHORISATION:**

Name: Riana Nelson **Signature:** _____ **Date:** 24/01/2020

Director of Learning Opportunity, Skills and Culture (DCS)

Does this decision require authorisation by the Chief Financial Officer or other Officer?

NO

If yes please authorise below:

Name: _____ **Signed:** _____ **Date:** _____

Chief Executive/Director/Assistant Director of _____

Consultation with Relevant Member(s)

NO

Name: _____ **Signature:** _____ **Date:** _____

Designation _____

(e.g. Mayor, Cabinet Member or Committee Chair/Vice-Chair)

Declaration of Interest NO

If YES please give details below:

**PLEASE NOTE THIS FORM WILL BE PUBLISHED ON THE COUNCIL'S WEBSITE
IN FULL UNLESS IT CONTAINS EXEMPT OR CONFIDENTIAL INFORMATION**

Once completed a PDF copy of this form along with any relevant background papers should be forwarded to Governance Services at Democratic.Services@doncaster.gov.uk who will arrange publication.

It is the responsibility of the decision taker to clearly identify any information that is confidential or exempt and should be redacted before publication.